

RSR
Ryan White HIV/AIDS Program
Services Reporting System

Support Services
&
RSR Reporting

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Welcome to this Web cast: “Ryan White HIV/AIDS Program Services Reporting System (RSR) –Support Services and RSR Reporting”. Thank you so much for joining us today!

My name is Danna Mauch. I am a member of the SPHERE/Abt Team, one of several groups engaged by HAB to provide training and technical assistance to Ryan White grantees during the implementation of the RSR. I will introduce our speakers and facilitate the question and answer period at the end of the presentation. At any time during the presentation, you will be able to send us questions using the “Chat” function. You will also be able to call in to ask questions directly (“live”) at the end of the presentation.

Today’s Webcast is presented by Michael Costa of the SPHERE/Abt Team. Maria Jackson Hittle of the WRMA/CSR team will be available for questions.

During an earlier web cast we were asked to create a web cast focusing on Ryan White grantees that provide support services through their grants and what that means for RSR reporting. The slide portion of today’s webcast will be fairly brief, we hope that you all will use this opportunity to ask any questions that you have regarding RSR reporting of support services.

RSR Data Collection and Reporting in 2009

- **For calendar year 2009, all RWHAP grantees collect and report**
 - Grantee-level RSR data
 - Provider-level RSR data
- **Two data collection and reporting periods**
 - January 09 - June 09
 - July 09 – December 09



You all probably already know this, but as a reminder - *all* grantees must collect and report grantee-level and provider-level RSR data in 2009.

Please note: the RSR reporting year is the same as the calendar year.

For this first year there are two data collection periods:

January 09 - June 09

and

July 09 – December 09.

There are also two reporting periods:

January 09 - June 09

and

January 09– December 09.

You will be able to resubmit and update your data from the first reporting period (January 09 - June 09) when you upload your data from the second data collection period. This will give grantees an excellent data quality improvement opportunity.

Client-Level Data Collection and Reporting in 2009

- **Client-level data must be collected and reported by service providers that provide RW-funded**
 - Outpatient/ambulatory medical care
 - Medical case management
 - Non-medical case management
- **Otherwise, you do not provide RSR client record data in 2009**



For calendar year 2009, client record RSR data must be collected and reported by service providers that are providing Ryan White funded:

- outpatient/ambulatory medical care and/or
- medical case management and/or
- non-medical case management.

Providing RSR client-level records means providing RSR client record data for all Ryan White clients you serve for all of the Ryan White-funded services you provide to them.

Unless you provide outpatient/ambulatory medical care and/or medical or non-medical case management (also known as “the big three”) you do not provide client record RSR data in 2009.

If you provide only support services and those support services do not include case management you do not provide client record RSR data in 2009.

However, you must still provide RSR grantee and provider reports.

Client-Level Record Data

- **Required data elements**
 - Client Demographics
 - Core Services
 - Support Services
 - Clinical Information
 - Outpatient ambulatory care providers ONLY
- **Vendor update and contact information on TARGET website: “Vendor Info”**



The RSR client-level record data elements fall into four broad categories:

- client demographics,
- core services,
- support services, and
- clinical information.

Please note that clinical information is provided by outpatient ambulatory care providers ONLY

This is a good time to remind everyone that there is not a “client-level report” to fill out, per se. A data file in Extensible Markup Language, or XML, format will be uploaded through the Electronic Handbook. This de-identified encrypted data file will be made up of the individual client records from the people you serve.

For agencies using the major data systems, such as AIRS, ARIES, Allscript, CAREWare, Casewatch Mellenium, CHAMPS, eCOMPAS, LabTracker, Provide or Enterprise, the XML file will be created automatically by your data system. You still need to collect the data and enter required by the RSR, however, or else there is nothing to upload.

If your data system is not one that I mentioned a moment ago and you want it to be, please contact SAIC. You can reach SAIC through the help desk link available at the TARGET Center website. If you want to check on the RSR-readiness status of these systems, or are looking for contact information, please check the Vendor Status update information available on the TARGET RSR web site.

For Support Service Only Providers...

- **If you provide Case Management, you will submit RSR client record data in 2009**
- **RSR data element categories to be collected**
 - Demographic
 - Support service data
 - NO clinical data



For the sake of clarity, today we are focusing on support services. On the TARGET Center web site you will find past presentations that have focused on core and clinical service client record data.

If you provide only support services, you do not collect and submit any 2009 RSR client record data – unless one of those services is case management . If you do provide Ryan White funded case management, you will provide RSR client record data for all the Ryan White clients you serve for all of the Ryan White-funded services you provide to them.

For support service only providers, this will involve a subset of the demographic data as well as support service data. You do not provide any clinical data.

Demographic Data

Demographics	Case Management	Housing	All Other
Year of birth	•	•	•
Ethnicity	•	•	•
Race	•	•	•
Gender	•	•	•
Transgender Subgroup	•	•	•
Health Insurance	•		
Housing Status	•	•	
3 Digit ZIP code	•		
Federal poverty level	•		
Date of first service	•		
HIV/AIDS status	•		
Year of AIDS diagnosis	•		
Client risk factor	•		
Vital enrollment status	•		
Date of death	•		



Again, focusing on support service only providers who provide case management, here are the kinds of RSR client record data elements that have to be reported.

All demographics need to be reported for clients receiving Ryan White case management. For those receiving housing services, you only report the five basic demographic data elements (age, race, ethnicity, gender, and transgender subgroup) and housing status. For all others you only need to report the first five demographic data elements: Year of birth, Ethnicity, Race, Gender, Transgender Subgroup. All this information is located in the RSR Instruction Manual which we encourage you to review early and often.

Please remember that if you must report RSR client record data (i.e., you provide case management), you must report all Ryan White funded services for all the Ryan White clients you serve, not just those receiving case management.

If you are support service only provider that does not provide case management, these requirements will apply for next year's data collection and reporting requirements.

By the way, the information you see here has been extracted from the RSR Instruction Manual Appendix A. For complete details, please review the manual.

Support Service Utilization Data

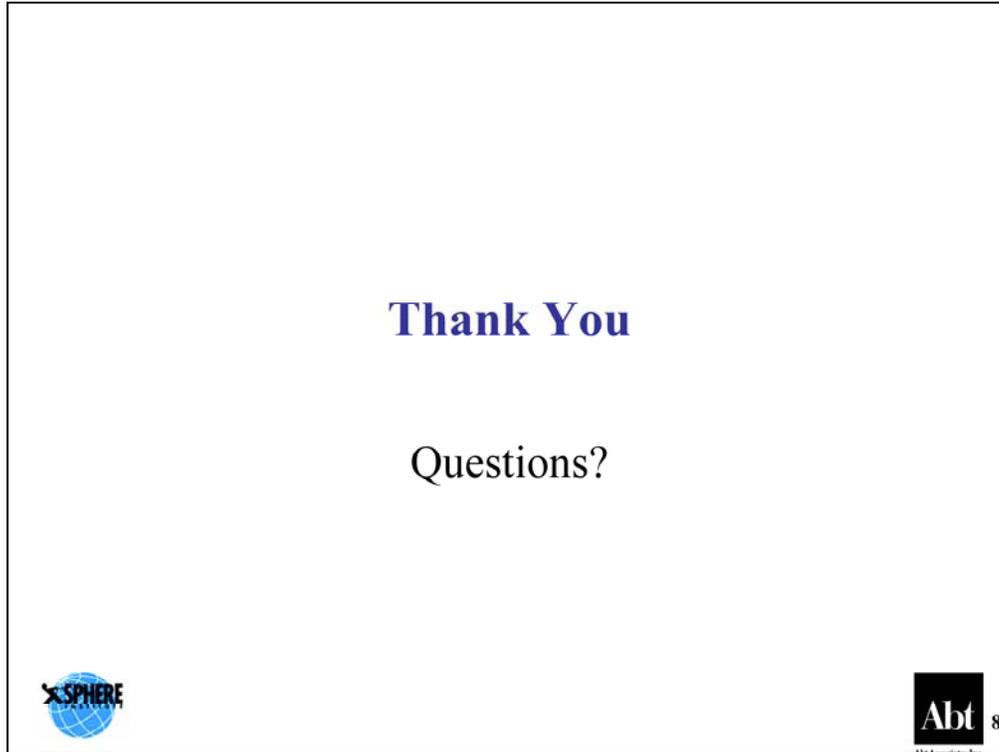
- You should report services that were at least partially funded by Ryan White in the reporting period

Case management (non-medical)	Transportation services
Child care services	Outreach services
Developmental assessment/early intervention services	Permanency planning
Emergency financial assistance	Psychosocial support services – other
Food bank/home- delivered meals	Referral for health care/ supportive services
Health education/ risk reduction	Rehabilitation services
Housing services	Respite care
Legal services	Substance abuse services – Residential
Linguistics services	Treatment adherence counseling



For all supportive services, the only utilization data that gets reported is whether or not the client received that Ryan White-funded service at all during the reporting period. For each service you report yes, no or unknown.

Remember the service should at least partially be funded by Ryan White to be reported.



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As we mentioned at the beginning, today's webcast slides were fairly brief, we hope that you will all use this opportunity to ask any questions that you have regarding RSR reporting of support services.

This presentation focused on the issues we thought would be of interest to support service providers. If there are other support service related questions, please ask us now. We can also develop an additional web cast if there are large enough topics you would like to have covered.

We will now take your questions. I plan to alternate between questions sent through the chat function and those on the telephone. We will do our best to answer each question. If there is not an answer ready at hand for you, it will be researched and the answer will be posted on the TARGET Center Website.

Your questions were great and I want to emphasize that anything we did not answer today will be researched and the answer will be posted on the TARGET Center Website. If you think of a question after this session ends, please feel free to send us a question through the help desk links we showed you on the TARGET website.

As we bring this webcast to a close, I would like to thank you all for your participation.

...And before we close, I'd like to ask each of you to respond to a few brief evaluation questions. If you look on the right-hand side of your screen, you will see that the "Polls" bar has been added.

You'll see three questions there. Please take a moment to answer these questions before leaving the session. Your input helps us to assure and improve the quality of future webcasts.