

**Health Resources and Services Administration
HIV/AIDS Bureau, Division of Community HIV/AIDS Programs
Ryan White HIV/AIDS Program (RWHAP)
FY 2024 Part C Capacity Development Funding**

HRSA-24-062 Notice of Funding Opportunity Announcement (NOFO)

**Pre-Application Technical Assistance Webinar Questions and Answers
March 5, 2024**

UPDATE AS OF 4/1/2024:

HRSA will no longer require the following information in the Project Abstract Summary Form:

- *Address*
- *Project Director name*
- *Contact phone numbers*
- *Email address*
- *List of grant program funds requesting in the application*

[See the revised Application Guide here.](#)

Eligibility Information

Q1: Who is eligible to apply?

A1: *Public and nonprofit private entities, faith-based and community-based organizations, and Tribes and tribal organizations are eligible to apply. For-profit institutions are not eligible to apply. Foreign entities are not eligible for this award. NOFO, Page 6*

Q2: Is an organization who is currently not a RWHAP Part C or D recipient eligible for this funding opportunity announcement?

A2: *Yes, if they meet the criteria stated above in question 1. The eligibility for this award does not require applicants to be current recipients of RWHAP Parts C and D. NOFO, page 6*

Q3: Will cost sharing/matching be required?

A3: *Cost-sharing is not required for this program. NOFO, Page 6*

Q4: Are multiple applications allowed?

A4: *No. Multiple applications are not allowed. If you submit more than one application, we will only review your last validated application before the submission deadline of April 16, 2024. NOFO, Page 7*

Slide Presentation

Q5: Where can I get a copy of the slides?

A5: *The slide deck and webinar recording are available now on the [TargetHIV website](#).*

Submission Information

Q6: What is the application due date?

A6: *The due date for applications is April 16, 2024, at 11:59 p.m. ET. HRSA suggests submitting applications to Grants.gov at least 3 calendar days before the deadline to allow for any unforeseen circumstances.*

Q7: What is the page limit?

A7: *The total size of all uploaded files included in the page limit may not exceed the equivalent of 30 pages when printed by HRSA. NOFO, Page 7. Also, we strongly recommend you use the Appendix: Page Limit Worksheet to confirm your application does not exceed the page limit.*

Q8: Do attachments count towards the page limit?

A8: *All optional attachments count toward the 30-page limit. For a complete list of attachments, including those that do not count toward the page limit, as stated on pages 18-21 of the NOFO.*

Q9: Are there attachment templates provided in grants.gov or do we just create our own documents? Are there templates for the line item budget and the justification narrative?

A9: *The instructions for the Attachments begin on page 18 of the NOFO. With the exception of Attachment 8: Maintenance of Effort (MOE) table at the top of page 20, applicants may develop their own layout and format based on the guidance under this section. For guidance on developing your line item budget and writing your budget narrative, please refer to the instructions noted in the [SF-424](#). HRSA recommends that you convert or scan any budget documents into PDF format for submission. As stated on page 17 of the NOFO, do not submit documents in Excel spreadsheet format.*

Program Information

Q10: What is the ceiling funding amount?

A10: *You may apply for a ceiling amount of up to \$150,000 total cost (including both direct and indirect, facilities, and administrative costs). NOFO, Pages i, 5, and 22*

Q11: What is the period of performance?

A11: *The period of performance is September 1, 2024, through August 31, 2025, (1 year project and budget period). NOFO, Pages ii and 5*

Q12: Are previously funded activities allowed for award?

A12: *You may propose an expansion of an activity previously supported under FY 2022 or FY 2023 funding ([HRSA-22-019](#); [HRSA-23-052](#)) or RWHAP Part D Supplemental ([HRSA-22-037](#); [HRSA-22-156](#); [HRSA-23-050](#)). However, HRSA **will not** fund the same activity in FY 2023 as HRSA funded previously in FY 2022 or FY 2023. If the proposed project is an expansion of a previously funded activity, you will be required to provide a clear rationale for how the proposed activity builds upon and furthers the objectives of the previously funded HIV Care Innovation or Infrastructure Development activity. You may select only **one activity** under HIV Care Innovation or Infrastructure Development. NOFO, Pages 1 and 8.*

Q13: Does the population served need to be people who are living with HIV or can individuals be not living with HIV but are impacted.

A13: *Populations served by RWHAP Part C Capacity Development awards need to be people with HIV. Clients served by the funded activities of this award must meet RWHAP eligibility which includes, but is not limited to, a documented diagnosis of HIV. For a full listing of allowable activities, please refer to [HAB PCN 16-02](#). For more information on client eligibility, please refer to [HAB PCN 21-02](#).*

Infrastructure Development

Q14: Would upgrading to an electronic health record (EHR/AMR) for a dental clinic be permitted for the Expanding Dental Clinic Capacity activity?

A14: *No. The purchase of an electronic health record or electronic medical record of any kind is not an allowable activity under the NOFO.*

Q15: Under this NOFO would the purchase of a dental diode laser (also known as a soft tissue dental laser) and an all-tissue laser system be allowable? How about a portable nitrous oxide system?

A15: *These purchases are allowable under the Dental Equipment for Expanding Dental Service Capacity activity if used for the purposes of expanding your organization's dental service capacity to low-income people with HIV. See pages 2 and 12 of the NOFO.*

Q16: If we submit under the dental equipment category, what program measures are required?

A16: *The instructions for developing a work plan are on pages 15-16 of the NOFO. Develop your work plan measures based on the specifics of your proposed activity according to the work plan instructions.*

Q17: **Does the equipment need to be purchased and in use by the end of the program period?**

A17: *It is expected that you carry out your proposed activities within the one-year period of performance. If you are unable to do so, you may contact your project officer to discuss the possibility of a no-cost extension.*

Funding Restrictions

Q18: **My organization is interested in applying for Infrastructure Development: Office Dental Equipment for Expanding Dental Service Capacity. If dental equipment is purchased to expand dental service capacity, is that dental equipment only allowed to be used for Ryan White dental patients? Our dental department has equipment in mind that would greatly increase their capacity to serve Ryan White patients, but it would not be cost effective to limit its use for Ryan White patients. We would like to be clear on that distinction before we apply.**

A18: *Based on the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, 45CFR75.320 (Equipment): this is an allowable use of Federal funds. If funded, the dental equipment (when not in use to provide services to Ryan White HIV/AIDS Program clients) can be used to serve clients of other HRSA-funded programs (such as Bureau of Primary Health Care's 330 program) and secondarily other HHS grant programs outside HRSA. The third group in priority for use would be clients of any other Federally-funded program(s).*