ADR In Focus: 2022 Validations

What are data validations?

When you upload your ADAP Data Report (ADR), data pass through a series of validation checks. These validation checks look for consistency and accuracy in your data to improve your data quality. If your data do not pass a validation check, you may have to explain why or re-upload your report with corrected data.
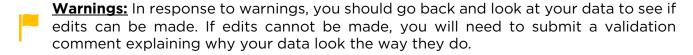
Where do I encounter validation checks?

The validation process occurs within the ADR Web Application when you upload your client-level data. Go to the left navigation menu and click on the link "Validate." This tool will tell you which clients (by eUCI) do not pass the validation checks.

What will I see and how do I respond?

You may encounter three types of notifications:

🚩 **Errors:** Data with errors are not accepted. You must edit your data and re-upload.

🚩 **Warnings:** In response to warnings, you should go back and look at your data to see if edits can be made. If edits cannot be made, you will need to submit a validation comment explaining why your data look the way they do.

🚩 **Alerts:** Alerts are informational and do not prevent submission. However, please make corrections as necessary if you receive a validation alert.

How can I reduce the stress of the validation process?

Upload early! Don't wait until the deadline to upload your data. By uploading early, you'll have time to fix issues and submit well before the deadline. The ADR Web System opens in April before the June deadline. Use the Check Your XML feature to validate your data before the system opens.

Review any alerts, warnings, or errors that came up last year. You may find that they occurred because of shortcomings in your data collection or reporting processes that still exist. Modifying these processes can eliminate corresponding notifications.

> **Remember!**
>
> Validation checks do not *ensure* good quality data. They help prevent mistakes, but they can't ensure that you are collecting and reporting on all required data. Remember to keep data quality in mind throughout the collection and reporting process and use the Upload Completeness Report (UCR) to review your data before submission.

Note: **The complete list of validations can be found on TargetHIV.**

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Check #	Recipient Report Validation Checks	Error	Warning	Alert
8	Missing poverty level in ADAP eligibility requirements	●		
17	Expenditure total reported as zero	●		
18	Missing amount expended in current reporting period	●		
20	Formulary missing ARVs	●		
82	Missing information on unexpected increase in enrollment	●		
83	Missing information on Drug Pricing Program	●		
114	Missing response on whether ADAP has an open formulary	●		
32	Missing recipient contact information		●	
14	Funding Type Total reported as zero		●	
19	Date of ARV(s) added to the formulary falls outside of reporting period		●	
115	Incomplete responses to Q7a, Q7b, and Q7c		●	

Check #	Client Report Validation Messages	Error	Warning	Alert
34	No Client Records uploaded	●		
35	Clients with Birth Year after the reporting period year		●	
36	Clients with age of 90+		●	
37	Clients with Insurance Premium Months of Coverage reported but missing Insurance Premium Paid Amount		●	
38, 39	Medication Start Date(s) before or after the reporting period		●	
40, 41	CD4 or Viral Load Test Date(s) after the reporting period		●	
42	Clients with ADAP-Funded Medications reported as "yes" with missing or $0 for Medication Dispensed Total Cost		●	
53	Clients with Disenrollment Reason reported and not reported as Disenrolled in Enrollment Status at the End of the Year		●	
54	Clients received Insurance Assistance but missing Insurance Premium Amount and Medication Co-Pay or Deductible Amount		●	
55, 56, 57	Insurance Premium Paid Amount, Months of Coverage, or Medication Co-Pay/Deductible Amount more than zero but Insurance Assistance Received reported "no"		●	
58	ADAP Medications Dispensed but ADAP-Funded Medications reported as "no"		●	
59	ADAP-Funded Dispensed Flag reported "yes" but missing ADAP-Funded Medications Dispensed		●	
65, 72	Clients missing CD4 or Viral Load test(s)		●	
80	Clients with Medication Dispensed Total Cost reported but "no" reported for Medication Dispensed		●	

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Check #	Client Report Validation Messages	Error	Warning	Alert
84, 85	Clients with inconsistencies in Insurance Assistance Received and Insurance Assistance Type		•	
86, 89, 91, 93, 96	Missing ethnicity, or racial or ethnic subgroup data without corresponding race/ethnicity reported		•	
95	Clients reported as Enrolled, Receiving Services with no services reported		•	
98	Clients over age 2 with HIV/AIDS status Indeterminate		•	
99, 100	Clients reported as newly enrolled but Application or Approval Date more than two years ago		•	
101	Missing Enrollment Status at the End of the Year		•	
102, 107	Clients with two or more disparate CD4 or Viral Load counts on the same date		•	
103	Missing or invalid HIV/AIDS Status ID		•	
105	Missing or invalid current Medical Insurance		•	
44, 47	Clients reported as Enrolled but missing Application Received Date, Application Approval Date			•
45, 46	Application Received Date before or after the reporting period			•
48, 49	Application Approval Date before or after the reporting period			•
50	Clients reported as newly enrolled with Application Approval Date after July 1 and ADAP Recertification Date reported			•
51, 52	Recertification Date before or after reporting period			•
60, 61	Clients with inconsistencies in Medication Start Date and ADAP-Funded Medications			•
62, 63	Clients with inconsistencies in Medication Days Supply and ADAP-Funded Medications			•
66, 73	CD4 or Viral Load Test Date(s) before the reporting period			•
87, 88, 90, 92	Missing race, racial subgroup or ethnic subgroup data			•
94	Missing Sex at Birth			•
106	Enrollment Status at End of the Year of "Enrolled, on waiting list"			•
108, 109	Missing or out of range Insurance Premium Assistance Months or Insurance Premium Assistance Amount			•
111	Missing or $0 Medication Copay/Deductible Amount			•
112, 113	Missing or out of range Recertification Date			•
116	Medications dispensed that are not listed in the National Drug Code (NDC) Directory			•