SPEC Workplan 2019-2020

Welcome Moment of Silence Introductions 5	Date	Agenda Topics	Time Frame	Presenter(s) / Facilitator(s)
Review Committee Charge & Leadership 10 PCS	19	Welcome Moment of Silence Introductions	5	Chair
Responsibilities		Icebreaker	25	Chair
Vice-Chair Election			10	PCS
Vice-Chair Election	က	Review 2018-19 SPEC Workplan	30	PCS
Vice-Chair Election	0.	Introduction to FY20 Approved Service Categories	15	PCS
Melcome MOS Introductions 5	1	2018-19 YER Review	10	PCS
Welcome MOS Introductions 5		Vice-Chair Election	15	Chair
Welcome MOS Introductions Minutes & Agenda Review Member Spotlight Review Standards of Care & Assign Delegates for RWSD Collaboration Review Non-Approved Service Categories Review 2018-19 Needs Assessment Findings Boston EMA Epidemiological Data Announcements, Evaluation & Wrap-Up Welcome MOS Introductions T20 Welcome MOS Introductions Minutes & Agenda Review Member Spotlight Service Category Spotlight Service Category Spotlight Explore New Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 5 Chair Chair Announcements, Evaluation & PCS Chair Member Spotlight Decs Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings		Announcements, Evaluation & Wrap-Up	10	Chair
Minutes & Agenda Review Member Spotlight Review Standards of Care & Assign Delegates for RWSD Collaboration Review Non-Approved Service Categories Review 2018-19 Needs Assessment Findings Boston EMA Epidemiological Data Announcements, Evaluation & Wrap-Up Welcome MOS Introductions Minutes & Agenda Review Minutes & Agenda Review Member Spotlight Service Category Spotlight Service Category Spotlight Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 15 RWSD RWSD RWSD RWSD 15 RWSD Chair 15 Chair 120			120	
Member Spotlight Review Standards of Care & Assign Delegates for RWSD Collaboration Review Non-Approved Service Categories Review 2018-19 Needs Assessment Findings Review 2018-19 Needs Assessment Findi		Welcome MOS Introductions	5	Chair
Boston EMA Epidemiological Data 30 TBD Announcements, Evaluation & Wrap-Up 5 Chair 120 Welcome MOS Introductions 5 Chair Minutes & Agenda Review 10 Chair Member Spotlight 15 Service Category Spotlight 20 PCS Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS		Minutes & Agenda Review	10	Chair
Boston EMA Epidemiological Data 30 TBD Announcements, Evaluation & Wrap-Up 5 Chair 120 Welcome MOS Introductions 5 Chair Minutes & Agenda Review 10 Chair Member Spotlight 15 Service Category Spotlight 20 PCS Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS	6	Member Spotlight	15	
Boston EMA Epidemiological Data 30 TBD Announcements, Evaluation & Wrap-Up 5 Chair 120 Welcome MOS Introductions 5 Chair Minutes & Agenda Review 10 Chair Member Spotlight 15 Service Category Spotlight 20 PCS Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS	1.1		15	RWSD
Boston EMA Epidemiological Data 30 TBD Announcements, Evaluation & Wrap-Up 5 Chair 120 Welcome MOS Introductions 5 Chair Minutes & Agenda Review 10 Chair Member Spotlight 15 Service Category Spotlight 20 PCS Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS		Review Non-Approved Service Categories	10	PCS
Announcements, Evaluation & Wrap-Up 5 Chair 120 Welcome MOS Introductions 5 Chair Minutes & Agenda Review 10 Chair Member Spotlight 15 Service Category Spotlight 20 PCS Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS	10	Review 2018-19 Needs Assessment Findings	30	PCS
Welcome MOS Introductions Minutes & Agenda Review Member Spotlight Service Category Spotlight Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings To Chair 10 Chair 15 Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS		Boston EMA Epidemiological Data	30	TBD
Welcome MOS Introductions Minutes & Agenda Review 10 Chair Member Spotlight 15 Service Category Spotlight 20 PCS Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 25 PCS		Announcements, Evaluation & Wrap-Up	5	Chair
Minutes & Agenda Review Member Spotlight Service Category Spotlight Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 10 Chair 15 Service Category Spotlight 20 PCS Explore New Service Categories From Other EMAs, 40 PCS PCS			120	
Member Spotlight Service Category Spotlight Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 15 20 PCS PCS PCS	12.5.19	Welcome MOS Introductions	5	Chair
Service Category Spotlight Explore New Service Categories for FY21 (Including Examples of Service Categories From Other EMAs, e.g. New York, DC) Focus Group Findings 20 PCS PCS PCS			10	Chair
Focus Group Findings 25 PCS		Member Spotlight	15	
Focus Group Findings 25 PCS		Service Category Spotlight	20	PCS
		Examples of Service Categories From Other EMAs,	40	PCS
Announcements, Evaluation & Wrap-Up 5 Chair		Focus Group Findings	25	PCS
		Announcements, Evaluation & Wrap-Up	5	Chair

120

		_	
	Welcome MOS Introductions	5	Chair
	Minutes & Agenda Review	10	Chair
1.9.20	Member Spotlight	15	
	Service Category Spotlight	20	PCS
	FY21 Service Category Discussion Part II	40	Vice-Chair
	AAM Introduction, 2018-19 Overall Findings and BPHC's Response	25	PCS
	Announcements, Evaluation & Wrap-Up	5	Chair
		120	
	Welcome MOS Introductions	5	Chair
	Minutes & Agenda Review	10	Chair
5 0	Member Spotlight	15	
9	FY21 Service Category Discussion FINAL	40	Chair
2.6.20	AAM: Review/Edit Surveys (Procurement and Distribution)	45	PCS
	Announcements, Evaluation & Wrap-Up	5	Chair
		120	
	Welcome MOS Introductions	5	Chair
	Minutes & Agenda Review	10	Chair
	Member Spotlight	15	
07	Review FY21 Service Category Presentation	30	Vice-Chair
.5.2	AAM Last-Minute Edits	20	PCS
.	Part A and MAI Priority Setting Exercise & Ground Rules Introduction	15	PCS
	Team Exercise PLWH Scenarios for Hypothetical Prioritized Service Categories & Rankings	20	PCS
	Announcements, Evaluation & Wrap-Up	5	Chair
		120	
4.2.20	Welcome MOS Introductions	5	Chair
	Minutes & Agenda Review	10	Chair
	Member Spotlight	15	
	Priority Setting Exercise & Ground Rules Review Presentation & Choose Presenter(s)	20	Chair
	AAM Part I (Procurement) Review Findings	30	PCS
	Focus Group Findings Part II	20	PCS
	YER Introduction & Review 2019 Report	15	Vice-Chair
	Announcements, Evaluation & Wrap-Up	5	Chair
		120	

5.7.20	Welcome MOS Introductions	5	Chair
	Minutes & Agenda Review	10	Chair
	Member Spotlight	15	
	AAM Part I Recap	10	PCS
	AAM Part II (Distribution of Funds) Review Findings & Make Recommendations	30	PCS
	AAM Make Recommendations & Choose Presenter(s)	20	Vice-Chair
	YER Review Presentation & Make Recommendations	25	Chair
	Announcements, Evaluation and Wrap-up	5	Chair